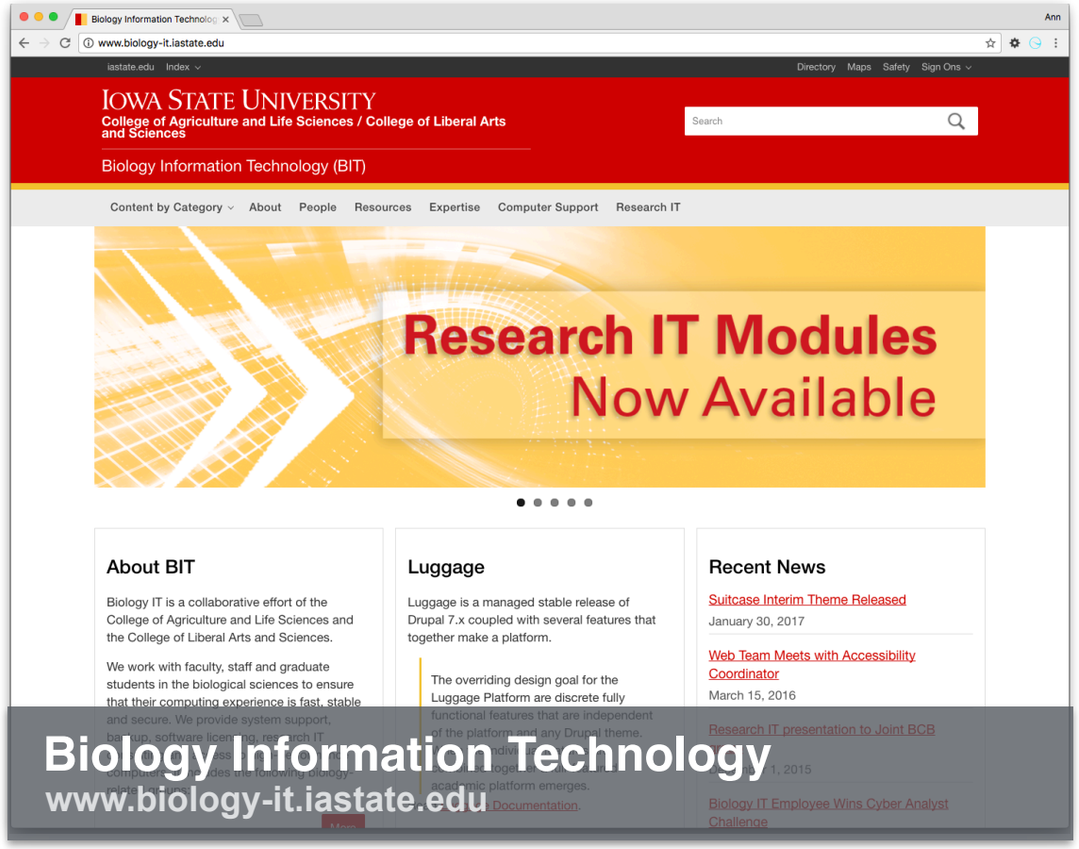
Welcome!

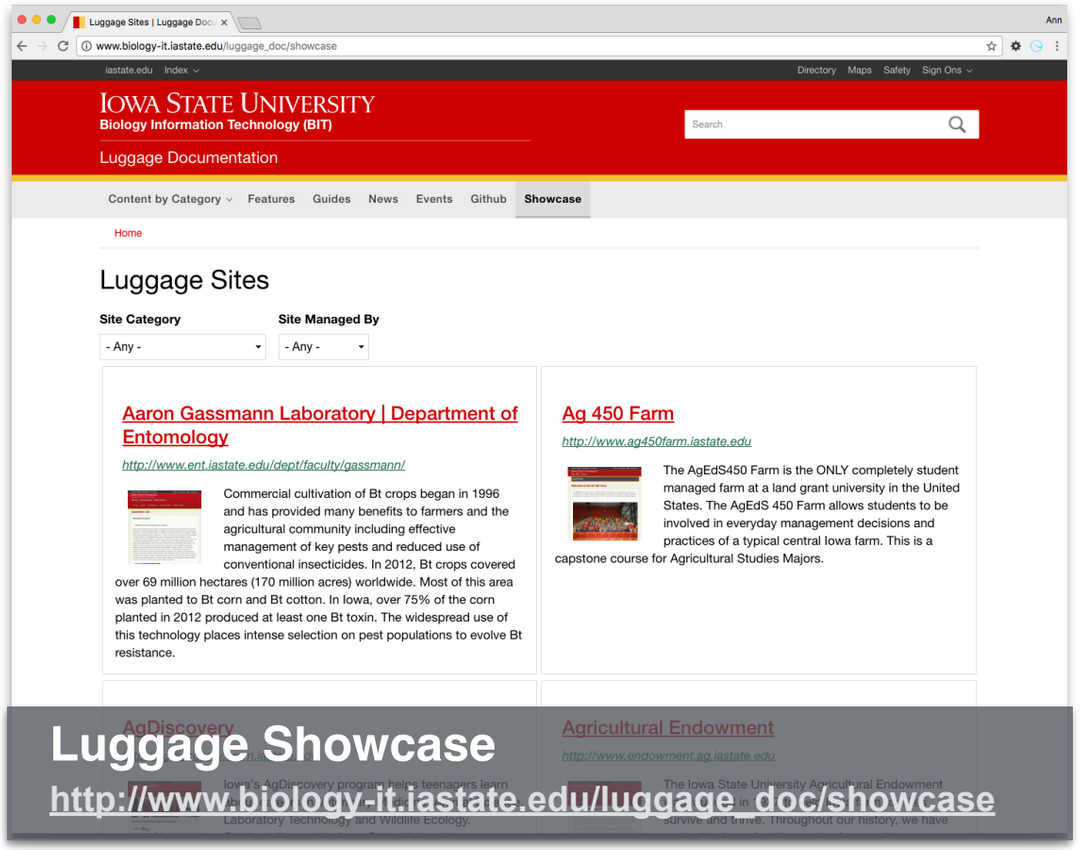
- Please mute your microphone when not speaking
- **Please feel free to use video!**
- Please ask questions in the chat box
- The first 20 minutes will be a presentation
- The second 20 minutes will be Q&A for content editors
- Please be respectful of others

http://www.esinternational.com.au/house-rules-signage.jpg



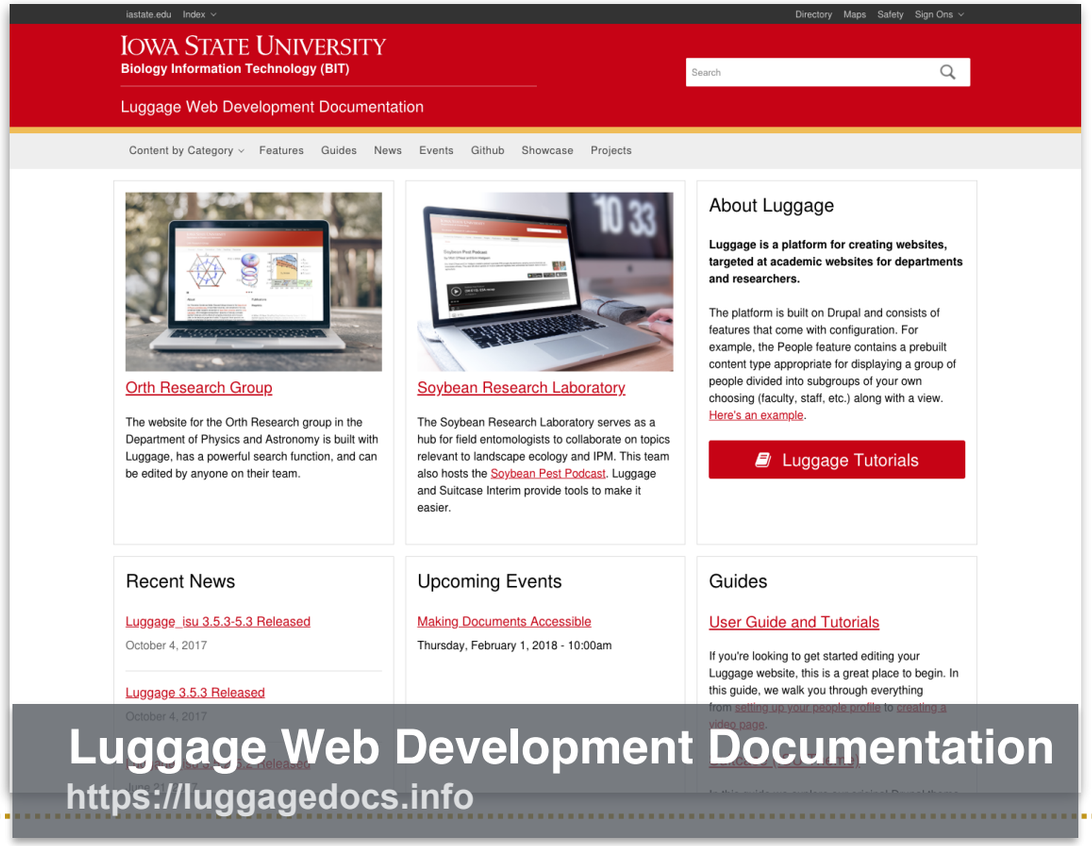
Biology Information Technology

www.biology-it.iastate.edu



Luggage Showcase

http://www.biology-it.iastate.edu/luggage_doc/showcase



Luggage Web Development Documentation

https://luggagedocs.info

Digital Access

https://www.digitalaccess.iastate.edu

IOWA STATE UNIVERSITY
Biology Information Technology

websupport@iastate.edu

Easy steps to **keep** your **website accessibly compliant**

Web Editor Webinar

Presented by Ann Greazel

★ Plus a bonus tip!

IOWA STATE UNIVERSITY
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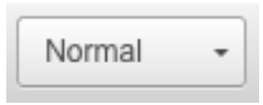
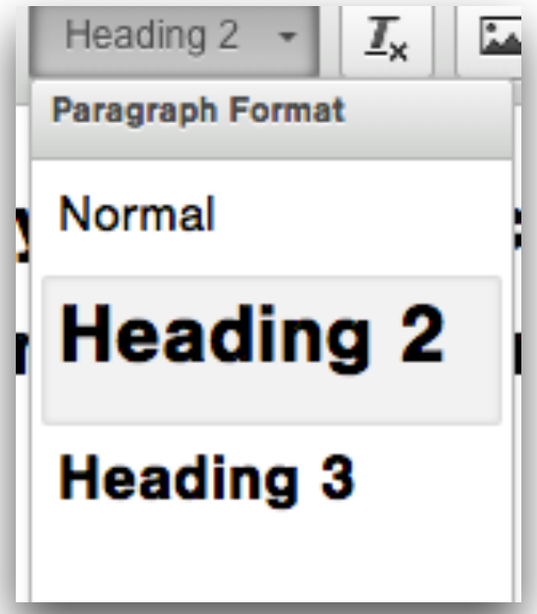
Headings and Subheadings

Editor Toolbar



Select a heading option in the “Normal” dropdown menu within your Editor Toolbar.

Heading one is not available because it is the Title of your page content. Only one heading one per page is an accessibility requirement.

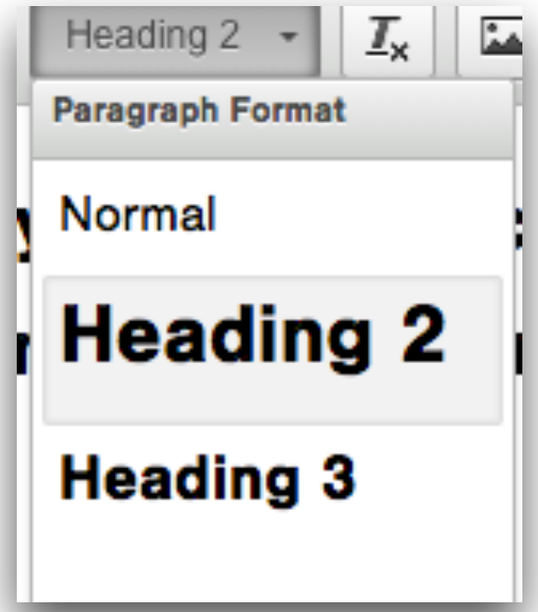


Headings and Subheadings

Best practices

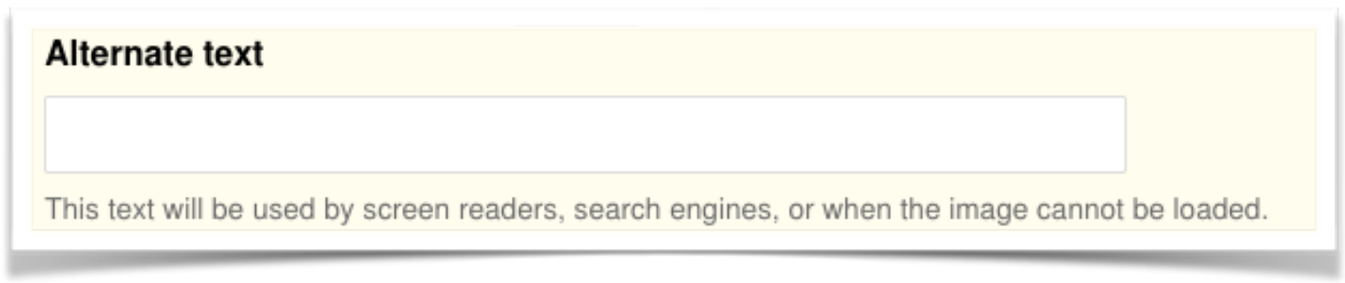
- Use more subheadings that you would use for a printed document

- Make your headings/subheadings unique



Alternate Text

Image upload



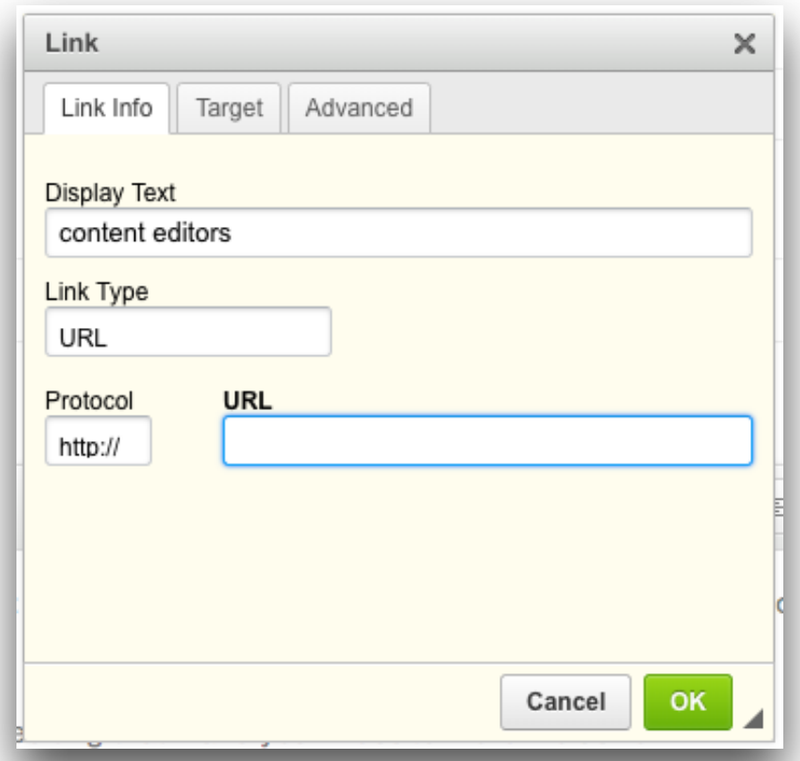
Write a concise description of your image. Try to give the same experience of the image for a person with low vision as someone with vision.

Accessibility software knows the type of content displayed, so you do **not** need to add additional help text like “image of”, for example.

Links

Editor Toolbar

Select the link icon in the editor toolbar to create a link. Some refer to this icon as an infinity symbol.



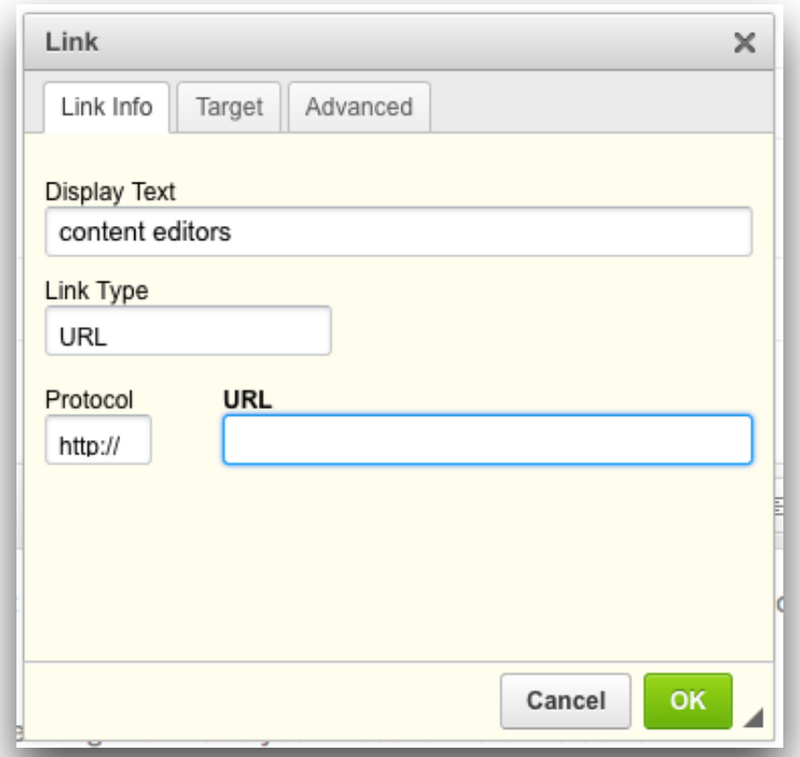
Links

Best practices

- Highlight the text that you would like to make a link. Then select the link icon.

- Do not paste in the full URL to your body content to be displayed. This is difficult for accessibility software to convey to the user.

- It's important to provide context to your link to assist with usability and inclusivity of understanding.



Files

File upload

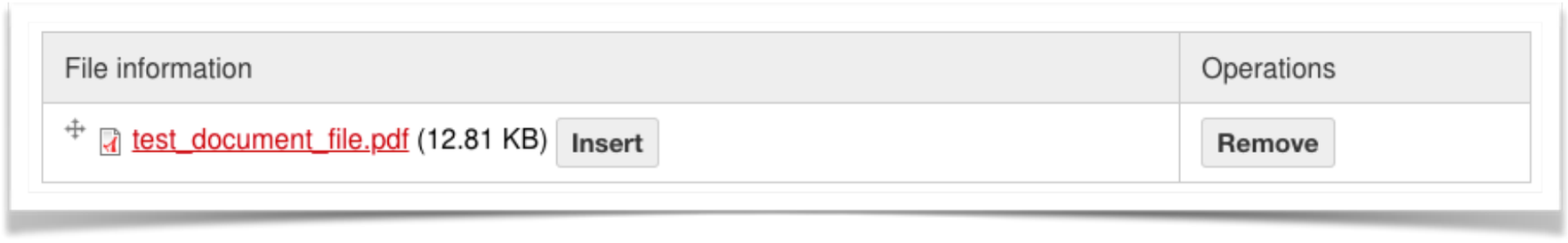
Take a look at your file name.

- Is it user-friendly?
- Will the visitors to your website understand the context of the file and the kind of information provided in the file?

If not, you can right click on the file and copy the link to add it to your body copy content instead of selecting insert.

Files

Best practices

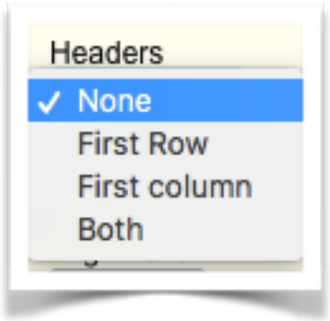


- Make sure that website visitors understand the context of the file. For example, if you write actionable content such as “read our latest brochure on xyz” You can make “latest brochure on xyz” the direct link to your file download.

- You can also list files for download in your body copy, but be sure to add the “.pdf” or “.docx” to the end of the link, for example. This way your website visitors understand the link is a download and not a link to another webpage.

Tables

Table Headers



Identify row and column headers.

By doing this, your table is now more accessible on mobile devices and improves usability, making your content inclusive.

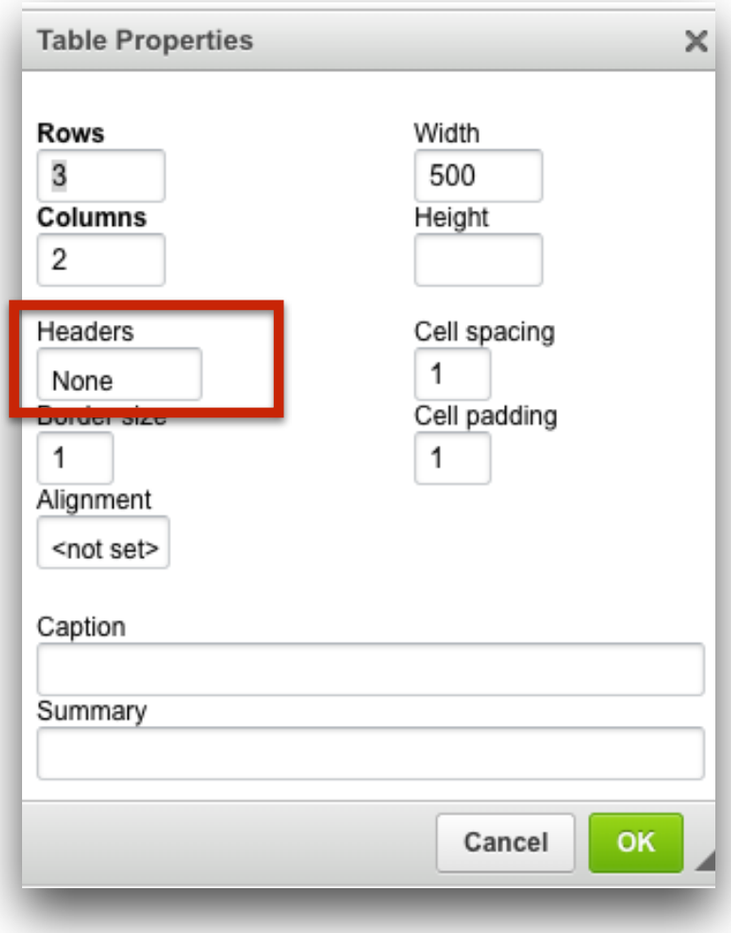
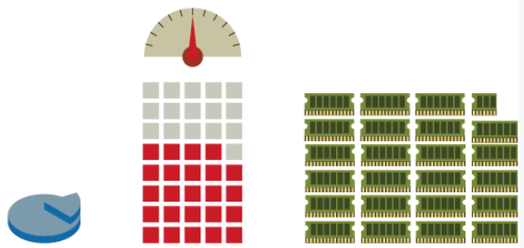
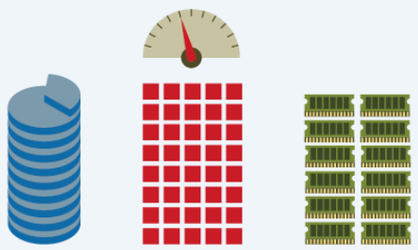
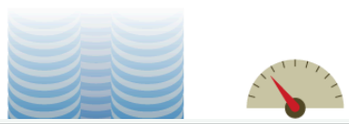
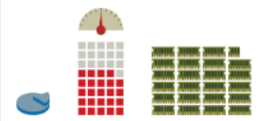


Table Example

Hardware Name	Intended Use	Operating System	FQDN	Specification Comparison
BigRam	Bigram is intended for jobs that cannot be parallelized and require a large amount of RAM memory, such as *de novo* genome assembly.	RedHat Enterprise Linux 7	bigram.ent.iastate.edu	
Biocrunch	Biocrunch is a shared computing resource for those who need multithreaded computation but are not yet prepared to use a traditional HPC cluster, or need more flexibility than is provided through the cluster scheduler.	RedHat Enterprise Linux 7	biocrunch.ent.iastate.edu	
	Biocrunch2 is a shared computing resource for those who need multithreaded computation but are not yet prepared to	RedHat		

Hardware Name	BigRam
Intended Use	Bigram is intended for jobs that cannot be parallelized and require a large amount of RAM memory, such as *de novo* genome assembly.
Operating System	RedHat Enterprise Linux 7
FQDN	bigram.ent.iastate.edu
Specification Comparison	
Hardware Name	Biocrunch
Intended Use	Biocrunch is a shared computing resource for those who need multithreaded computation but are not yet prepared to use a traditional HPC cluster, or need more flexibility than

Thank You

Questions?

View recorded webinars

http://www.biology-it.iastate.edu/luggage_doc/events/archive